

BROCKTON AREA TRANSIT AUTHORITY

ADVISORY BOARD MEETING AGENDA

11:00 am, Thursday April 13, 2017

1. **Welcome**
2. **Public Comments**
3. **Minutes – January 19, 2017** *Chairman*
4. **Service Update** *RGL*
 - i. Ridership
 - ii. Performance Dashboard
 - iii. Student Pass Program
5. **Title VI Program (Resolution 240)** *RGL*
6. **Financial Update** *LAS/ RGL*
 - i. FY2017 Budget Update - Budget Amendment (Resolution 241)
 - ii. FY2018 Draft Budget
 - iii. FY2017 Estimated Local Assessments
 - iv. Audit Services
 - v. Property Disposition
7. **Administrator’s Report** *RGL*
 - i. COA Van Delivery Schedule
 - ii. Environmental Update
 - iii. Health / Dental Insurance - Retiree
 - iv. Update on BAT Centre Renovations
 - v. Update on New Bus Unveiling: May 5, 2017
8. **Old Business / New Business** *RGL*
 - i. Any items not reasonably anticipated to be discussed
9. **Adjourn** *Chairman*

Meeting Calendar

- May 25, 2017, Thursday, 11:00 am

Note: Invitees are respectfully requested to limit their comments to three minutes understanding the work before the Advisory Board and out of respect for others who may desire to offer comments. The items listed are those reasonably anticipated, which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

MINUTES OF THE MEETING OF THE BAT ADVISORY BOARD

April 13, 2017

In Attendance:

Bill Carpenter, Mayor, City of Brockton
Frank Hegarty, Town of Avon
Beverly Harris, Town of Stoughton
Frank Lynam, Town of Whitman
Cathie Klabish, AFL-CIO Representative
Nick Giaquinto, City of Brockton
Paul Chenard, OCPC
Reinald G. Ledoux, Jr., Administrator
Linda Sacchetti, Chief Financial Officer
Kelly Forrester, Manger of Transit Operations
Glenn Geiler, Assistant Grants Manager
Kathy Riddell, Grants Manager

The meeting was called to order by Chairman Carpenter. He welcomed everyone and asked for public comments. There were none offered.

Chairman Carpenter asked for a motion to accept the Advisory Board Minutes of January 19, 2017. Mr. Lynam made a motion and it was seconded by Ms. Harris. Minutes were approved as presented.

Mr. Ledoux gave the board an overview of ridership statistics. He stated that the fixed route ridership was down about 4.5% and paratransit down about 5%. He stated that this downward trend is occurring across the state.

Next, Mr. Ledoux provided an overview of BAT's plans with the Brockton School Dept. around a student pass. He noted that the school system is considering eliminating some school bus service. Chairman Carpenter thanked the Advisory Board for considering this project and stated that it could have a positive impact on as many as 8,000 students, some of whom have limited resources. A motion was made by Frank Lynam to proceed forward with the project and it was seconded by Frank Hegarty. The vote was unanimous.

Mr. Chenard, transit planner for the Old Colony Planning Council, gave a presentation of BAT's Title VI program. He gave an overview of the process and procedures they followed to determine BAT's compliance with the regulations. He stated that enclosed in the Board's package was an executive summary of the report documenting the findings of the Old Colony Planning Council. It states that BAT demonstrates that transit service is made available and is equitably distributed for all individuals without regard to race, color, or national origin throughout BATs fixed route and paratransit system. Mr. Lynam made a motion to accept the 2017 Title VI program as presented. Motion was seconded by Ms. Harris. All were in favor.

Mr. Ledoux then presented the Board with BAT's FY2017 Budget Amendment as adopted by the Finance and Audit Committee. Mr. Hegarty made a motion to approve the Budget Amendment as presented and motion was seconded by Ms. Harris. Next, the Board was presented with a draft of the FY2018 Budget. At the next Advisory Board meeting, the Board will be asked to adopt an updated version of the 2018 Budget. Mr. Ledoux gave the Board a highlight of the changes in the budget compared to 2017 and highlighted some of the areas that

are most likely to change in the next month or so. Mr. Lynam made a motion to receive the 2018 Draft Budget as presented and it was seconded by Ms. Harris.

Under local assessments, Mr. Ledoux stated that the City of Brockton has agreed to an increased assessment to implement the student bus pass program and expanded service related to. The towns are assessed based on Proposition 2 ½ and the document presented is an estimate. Mr. Lynam made a motion to receive the estimated local assessments as presented and motion was seconded by Ms. Harris.

The Audit and Finance Committee recommended the firm of CliftonLarsonAllen (CLA) after their review of proposals solicited for audit services. The Board was requested to ratify and accept the vote of the Audit and Finance Committee. Ms. Harris made the motion and Mr. Lynam seconded to ratify and accept CliftonLarsonAllen for auditing services for BAT. All were in favor.

Mr. Ledoux informed the Board that BAT is continuing its property disposition program with disposition of excess fleet and inventory.

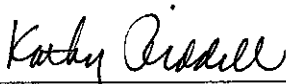
Under the Administrator's Report, Mr. Ledoux gave a description of BAT's current Health and Dental insurance coverage and some changes it would like to implement with the Board's approval. BAT currently carries insurance with the Mayflower Healthcare Group. They offer a number of products and BAT would like to move to one that has higher deductibles. Mr. Ledoux said he would also like to offer health insurance to retirees that may leave BAT before they turn 65. Mr. Lynam made a motion to approve the health insurance changes and it was seconded by Mr. Hegarty. Motion was approved.

Next, Mr. Ledoux asked the Board to consider offering dental insurance for retirees. BAT is looking into a couple of options and will report to the Board at the next meeting of the findings. Mr. Lynam made the motion to approve dental insurance for retirees and it was seconded by Mr. Hegarty. All were in favor.

Lastly, Mr. Ledoux informed the Board of the new bus unveiling that BAT is planning for May 5, 2017. The event will be open to the community and said the Board could expect invitations to be forthcoming shortly.

There being no further discussion or questions, Mr. Lynam made a motion to adjourn the meeting. Motion was seconded by Mr. Hegarty. Meeting adjourned.

Respectfully submitted,



Kathy Riddell
Grants Manager/Compliance